

**Meeting Notes:** 3/8/2024

Attendees:

Sue Mach, Kerrie Hughes, Michael Patterson, Jennifer Bown, Eden Francis, Kaiwen Amrein, Haley Stupasky, Martha Bailey, Laurette Scott

**Costa Rica trip update--**

Jen reported that they were one person short of a price break from EF Tours, but they may have some wiggle room on pricing. The trip is happening and everything is running on schedule.

**Ireland 2025--**

Laurette will lead the 2025 trip to Ireland. She and Niamh will work together to develop a curriculum for potential educators.

**Sabbatical update--**

Kerrie reported on her sabbatical project. She plans to continue some of the work we started as a result of the CIBER grant, including overseeing the hiring of the GLC coordinator, fundraising, and risk management.

**GLC Coordinator job description update--**

Sue went over the draft of the letter to send to David, inviting him to attend a meeting and go over the job description. We did some epistolary editing. The letter is available in a google doc for further commentary and adjustments.

**Student award money schedule and criteria--**

Sue introduced the idea of creating criteria for study abroad scholarships. She will connect with ASG to see what they use.

**CCID Report**

Michael reported on the CCID conference. He attended some fascinating workshops, and met a woman who works with the state department to grant money to emerging study abroad programs. We will invite her to a meeting. Michael is compiling all of his conference notes into a document for us to peruse. He will send it out once he completes it.